



Roxburghe Estates

The Role

The Assistant Land Agent will be part of the Estate Management team and report to the Estate Manager.

About us

The estate has been part of the Scottish Borders since 1358. Everything we do, is to ensure that we continue into the next millennium. Through our longevity we have developed deep connections with the land and its people and we are guided by the principle that our operations benefit the health of the environment and the prosperity of local communities. We are not just enduring; we will constantly innovate and grow to maximise the potential of the region and land under our care so we will be a source of inspiration and a model estate for the 21st Century.

Passionate People

It takes a certain sort of person to flourish in such a fast-paced, multi-dimensional environment like Floors Castle. We look for talented, self-motivated and enthusiastic individuals who will be able to share our passion for providing a warm welcome and amazing experiences.

Our Values

Custodians

Community

Authenticity

Drive

Warmth

“To understand, improve and develop our natural, heritage and built environments, allowing them to flourish as sustainable businesses capable of making significant contributions to a vibrant Borders community, now and for generations to come.”

Purpose of the role

The role will be multi-faceted in assisting the Estate Manager in the day-to-day operations of the Estate. The overall objective for the Estate is to grow income and control liabilities to allow long term maintenance and sustainability of the business and its heritage.

Key responsibilities

- Assist with Estate management duties including property appraisals, lettings and tenant relationship matters.
- Carrying out rent reviews on residential and commercial properties across the Estate and assisting the Estate Manager with agricultural rent reviews.
- Preparation of Basic Payment Scheme claims, ongoing management of existing Agri Environment Schemes and associated compliance matters.
- Exploring and identifying opportunities for new environmental and forestry schemes across the Estate.
- Management of let sporting agreements.

- Assistance with the management of the Estates' sporting enterprises comprising of a grouse moor, wild grey partridge shoot, pheasant shoot and salmon fishing on the River Tweed.
- Assistance with the forestry enterprise in planning and management of annual woodland operations.

Property Office Structure Chart

Estate Manager

Assistant Land Agent (2yrs post graduate)

Property & Lettings Agent

Graduate Land Agent

Qualities you will possess

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| <ul style="list-style-type: none"> • Passion for what you do • Positive and friendly with a “can do attitude” • Attention to detail • Ability to prioritise and organise • Proactive | <ul style="list-style-type: none"> • Take responsibility for yourself • Confident to make decisions and to stand by them • Great negotiation and influencing skills • Excellent communicator • A sense of fun! |
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What do you need to be successful?

- RICS accredited degree
- Full driving licence
- Good organisational, IT and administrative skills
- Excellent communication skills and ability to work under pressure
- A demonstrable understanding of the countryside and the rural economy

What will we do for you?

- Provide you with the opportunity to work and learn as part of a great team in an amazing environment
- Provide you with suitable experience and support to prepare you for your RICS APC
- Provide you with a competitive salary and appropriate benefits
- Help you to find suitable accommodation
- We strive to create a working environment where we care about you and your personal growth and ensure we have plenty of fun to go with it!